

Neighbourhood Plan Steering Group Meeting

Date of meeting: 13 November 2019

Present: Sarah Greenwood (SLG), Penny Bell (PB), Geoff Hall (GH), Louise Kirkup (LK), Louise Booth (LB), Julie Allison (JA), Mark Allison (MA),

Apologies: Rachael Grantham (RG), Craig Browne (CB), Myles Garbett (MG)

1.0 Minutes of Last Meeting & Matters Arising

Minutes from Steering Group meeting on 29/10/19 approved.

2.0 AENDP Reg 14 Draft Plan

Steering Group ran through the AENDP Regulation Draft Plan Final Changes document (changes for reg14_2) and agreed the wording for the changes required.

PB & MA to complete their changes in 'Changes for reg14_2' – all changes required by 1st December 2019 to enable John Marshall to update and print document.

SLG to speak to Tom Evans regarding wording for completions and commitments.

Tables of Responses from September 2019 - all tables need to be checked against the extra changes to ensure that the Tables and the AENDP Regulation 14 Draft Plan document reflect each other.

MA & PB to check and update the above by 14th December 2019. SLG to upload to the website by 21st December 2019.

SLG to email MG regarding the Response Table for Access & Infrastructure.

3.0 Regulation 14 – Consultation Action Plan

Steering Group ran through the Regulation 14 Action Plan:

Members present agreed consultation dates as 6th January to 17th February

All happy with a page in the Parish Council Newsletter which will be delivered between Christmas & New Year. SLG to draft and circulate for approval.

There will be one open day to be held at the Library on **Saturday 18th January 2020** between 10 and 12:30.

There will be a Survey online using Survey Monkey and hard copies of the survey available at various locations around the village.

PB to contact AESG and Wilmslow High School regarding engagement with young people.

SLG will speak to Tom Evans (TE) at CEC regarding draft plan and 6-week timescale.

LK advised that CEC have a statutory list of Consultation Bodies. SLG will ask TE for an up to date list of Consultation Bodies and contact details.

SLG will prepare a list of Consultation Bodies and other groups who have asked to be kept informed. SLG will circulate and put on Dropbox.

LK to send SLG draft letter for Consultees.

SLG to ask TE for screening for SEA (Strategic Environmental Assessment) this needs to be included in the AENDP evidence base and circulated to Historic England, Environmental Agency etc.

Consultation Bodies require information before 6/1/2020 – SLG to speak to Anne Ross re availability to help with this.

LK advised that there may not be many responses from Residents it is usually Consultation Bodies that respond at this stage.

Email to be sent to the consultation database – SLG to draft email.

4.0 Parish Council Approval

Parish Council approved the revised AENDP at their meeting on the 11th November 2019.

5.0 2020 Budget

Parish Council AENP budget for next financial year. GH will put in a suitable figure to try and cover any additional costs such as a hearing – CEC pay for the referendum.

6.0 Survey Monkey Subscription

SLG advised that the subscription for Survey Monkey is £35 pcm. Agreed that we should let this run through to March 2020.

7.0 AOB

MA & MG need to create Consultation Statements for their areas based on the document created by PB – (see ref: AENPreg14folder, Consultation Statement).

MA to include Landscape & Character as well as Housing.

PB to update document for Local Economy

SLG requires the above by 14th December 2019 at the latest.

Date of Next Meeting:

WEDNESDAY 4th DECEMBER @ 7:00pm