

Neighbourhood Plan Steering Group Meeting

Date of meeting: 6th February 2019

Present:

Sarah Greenwood (SLG), Louise Booth (LB), Myles Garbett (MG), Rachael Grantham (RG), Penny Bell (PB), Geoff Hall (GH), Craig Browne(CB), Julie Allison (JA), Mark Allison (MA), Caroline Downs(CD)

Louise Kirkup (LK) – Kirkwells Planning Consultants

Apologies:

Alan R Davies (ARD),

1.0 Introduction & Minutes of Last Meeting

Minutes from Steering Group meeting on 9/1/19 approved.

SLG welcomed LK from Kirkwells & asked the group to introduce themselves.

GH has given LK access to the AENP Dropbox.

2.0 Brief Summary of NP Activity to Date

SLG gave a brief update on the AENP activity

3.0 Feedback from Consultation on Emerging Policies Document including Developers comments

CD advised that there had been a good response to the survey.

In Survey Monkey we asked for name & address in some cases this was not provided. Name & Address is not required at this point (required at Regulation 14).

LK suggested that CD mark these as anonymous and still list them.

Commentary boxes are required for each question

CD is hoping to complete this work by 11/2/19.

Developers responses are long, need to look at points raised, build our responses but not publish them.

LK advised that we need to demonstrate that we have considered all responses

LK to look at developer comments and put information into a report.

At Regulation 14 there will be more responses from developers. Kirkwells will respond to these with reason & justification.

SLG to email LK with developers' responses to date.

LK advised that we need to upload as much information as possible onto the website – Survey responses, character assessments etc and notification of reports commissioned.

All Steering Group members to inform SLG which reports and information they would like to be uploaded to the website asap.

MG and SLG to discuss website band width and uploading of new information with George Marshall to agree the best way forward.

4.0 Feedback from ongoing work

AECOM Site Assessments

Inception meeting with AECOM held on 11 January 2019. AECOM have sent through a site assessment proforma for the Steering Group to approve.

LK advised if there are issues that we want considered now is the time to raise them. For example, view of the church, view from the Edge to the village and vice versa, retaining green gateway to the village, access to sites.

Does Heritage include natural landscape heritage as well the built environment? – MSA emailed Abi @ AECOM on 7/2/19 asking this question.

GH suggested that the group look at the assessment proforma consider the points above and email MA with their views by end 8 Feb. MA to email Abi at AECOM w/c 11/2/19 with the responses.

AECOM Housing Needs Assessment

The group at AECOM are continuing with work on this.

AECOM Design Codes

Carved village into areas A – F, members of the Housing Group have walked round the areas taking photos of the streetscape, buildings etc – these photos have been uploaded to Dropbox along with specific notes for each area. MSA has briefed the team at AECOM and sent them a link to the information. Meeting has been arranged with AECOM on 14 February 2019 to discuss further.

Conservation area C has not been done – MSA has uploaded the Cheshire East 2004 Character Assessment onto Dropbox for this area.

Local Economy – Business Survey

PB said that they have had a good response to this, PB will distribute survey details to the Steering Group when all the data has been analysed.

Transport Group Studies

MG advised that the main focus has been on looking at ways of encouraging cycling and walking. They have spoken to Wilmslow & Alderley Park with regards to cycling strategy.

Need to engage with Northern Rail to discuss a cycling hub at the station.

Transport Group intend to draw up a projects list of enhancements for the village that might be carried out when CIL money is available.

Signage around the village needs to be more meaningful.

MG to pull together data available on car parking and try to come to a recommendation regarding the evidence base – see also car parking under Section 5.

PB to liaise with MG regarding ongoing village parking survey.

5.0 Discussion & agreement of outstanding NDP policy issues to be resolved by Group

Site Allocations

LK outlined that one route for AENP to follow was to allow CEC to make strategic allocations in the Local Plan Part 2 and develop criteria-based policies which allow sites to come forward but have a policy to deal with them. LK also stated that it was simplest for the group to not get involved in allocations within the Green Belt but to refer this to CEC.

It might be possible for AENP to consider smaller site allocations (not in SHLAA) for around 5-10 houses. Currently there was no appetite for this from the Steering Group.

CB suggested that the group consider Hole Farm as a possible small site for Affordable Housing. This needs to be deliverable to be considered and CB will investigate with the landowner as to whether this might be feasible.

Car Parking

MG outlined the principle of relocating some green space within the village to the perimeter whether this is park or recreational facilities or allotments, to allow the formation of new car parking closer to the village centre.

CB suggested we identify preferred locations for car parks. LK suggested a further public consultation for car parking.

MG to look at evidence to date including survey from 2016, business group survey, any relevant data from the neighborhood questionnaire 2017 and analyse to ascertain if we require further consultation.

LK expressed concern with regard to using allotments for car parking as this can create negative publicity for the Neighbourhood Plan and in her experience, redesignating allotments can be very challenging.

LK commented that it might be possible to have discussions with Developers regarding specific sites. It could be possible to write a policy to cover the land swap that would be entailed in this principle.

MA suggested that if this was to be pursued new green space on the perimeter of developments could help to form a permanent buffer between the village and the remaining Green Belt.

6.0 Timescales & Next Steps

AECOM – hoping work will be completed by the end of March.

LK to start to produce the framework structure for the NP.

LK to look at timeline and adjust where necessary.

All groups need to continue collecting relevant evidence and place in Evidence Based folder on Dropbox (evidence required by end of Feb apart from AECOM information).

Point of contact with Kirkwells will be SLG & GH.

LK will attend the Steering Group meeting on 3rd April. Note: Future meeting to start at **7pm**. LK was also invited to attend the March Steering Group meeting should she wish.

Problem with Dropbox full message – GH to create a new folder for Photos to alleviate the data problem.

Note: GH has created a new folder called AENP Photos - all the Design and Character Assessments, Site Assessments and other Housing photo files have been placed in this folder. If you require access to this please advise GH or MA.

7.0 AOB

Nothing raised.

Next Meeting – Wednesday 6th March @ 7:00pm

Meetings 2019:

3rd April, 1st May, 5th June, 3rd July, 7th August, 4th Sept, 2nd Oct, 6th Nov, 4th Dec