

# Neighbourhood Plan Steering Group Meeting

**Date of meeting:** 4 July 2018

## **Present:**

Geoff Hall (GH), Craig Browne(CB), Louise Booth (LB), Myles Garbett (MG), Mark Allison (MA), Jan Hennessey (JH), Penny Bell (PB), Alan R Davies (ARD), Caroline Downs(CD),

## **Apologies:**

Rachael Grantham (RG), Sarah Greenwood (SG), Julie Allison (JA)

## **1.0 Funding Scenario**

LB has made progress with GH on completing Locality funding application document.

LB – Neighbourhood Plan application form, on reading it we can only select 1 Technical Support package at a time.

Locality have confirmed that this is the case. AECOM will call to discuss – it may be possible they can run support packages concurrently once discussions are started.

LB has considered priorities:

- Housing Needs Survey
- Site Option and Allocation
- Evidence Base and Policy Development

Ideally the above will run concurrently

Will put Housing Needs Survey as priority and then open dialogue.

£9000 to be claimed this financial year to pay Urban Imprint fees.

GH presented budget (attached document)

Stage 14 target around next March – works in with funding availability.

This Financial Year - Approx £4000 from Parish Council + £9000 (from Locality)

Next Financial Year - £4000 from Parish Council + balance circa £3000 (from Locality)

ARD said that The Edge Association may be able to help with funding.

GH feels that funding is viable, and the Parish Council can live with this scenario.

Locality process – application to be submitted in the next week (mid July), then the 6 week application process (decision anticipated end August).

## **2.0 Reports from Working Groups:**

### **2.1. Transport & Infrastructure - Leader: Myles Garbett (MG)**

Meeting held on Monday 2<sup>nd</sup> July

Started writing up key areas.

Identified evidence required.

Identified 'rat run' on Davy Lane.

Outlining some potential schemes for shared space etc

Evidence – asking people on the street what they think – build on Hamilton Baillie report from 2012, see scheme posted by Myles in Dropbox. Although we like it what do people think?

Mapping Surveys

Using Wilmslow templates – what people said, aspirations, policies

MG can create a word document for all groups.

Next meeting in 3 weeks – should have format set up

### **2.2 Housing & Development - Leader: Mark Allison (MA)**

Main Group Meeting held on 16<sup>th</sup> May which included a presentation by the Self Build Task Force followed by 3 separate sub group meetings on Affordability, Sustainability and Technical to report back to next main group on 11<sup>th</sup> July, subject to World Cup progress of England.

The sub groups have been thinking about the main areas where they think policies should be written for the NP. Ideas being drafted.

Urban Imprint report has been circulated to all the group.

### **2.3 Community - Leader: Caroline Downs (CD)**

CD has been away since the Urban Imprint meeting – after 15<sup>th</sup> July CD will have more time – CD will update Dropbox by end of July

Urban Imprint felt they were on track – progress to aspiration.

Members – numbers probably adequate, now only 6 in group in total.

### **2.4 Local Economy - Leader: Penny Bell (PB)**

Group at a similar stage to Housing – started talking about draft policies - will review Urban Imprint report.

Businesses – Tourism, Hospitality, Tech Science, Economic Development, Property.

Issue – conflict between people's views about no more bars/restaurants – how to address with evidence to support what businesses say is required.

Aiming for end of July – draft policy ideas.

### **2.5 Heritage & Character - Leader: Alan R Davies (ARD)**

ARD has been busy/out of loop – resource challenged with only ARD active – would welcome any volunteers in Character & Heritage group, evidence gathering required for survey/character assessment.

ARD to attend next Housing Group meeting. Date TBC.

GH to speak to History group

GH to let SG have wording for alderleyedge.com appeal for volunteers.

## **2.6 Emerging Policies**

Develop draft policy ideas – hold publicity event in October – questionnaire/public meeting.

## **3.0 Communications Update – Sarah Greenwood (SG)**

Call for volunteers – alderleyedge.com

Planning to carry out Character & Heritage assessment – will ask for volunteers to help with this.

SG will draft web content for next meeting

Company who did MAY FAIR website?

Appeal for help with website design may be appropriate – SG to advise

Short questionnaire, GH to speak to SG re this.

## **4.0 Cheshire East Updates**

Consultation on preferred sites due late August/early September

Methodology – GH to forward link to that used by CEC in assessing sites.

SWECO Site Assessment still going ahead – Simms & Story Homes

## **5.0 AOB**

Nothing raised

## **6.0 Next Meeting – 1<sup>st</sup> August**

Unless otherwise agreed in advance, it was agreed that the Steering Group should meet on the first Wednesday in the month, as follows:

August: 1<sup>st</sup> August, September: 5<sup>th</sup> September, October: 3<sup>rd</sup> October, November: 7<sup>th</sup> November, December: 5<sup>th</sup> December

MA advised that he will be away for that meeting. GH asked if he could arrange for Gill Robinson to attend the meeting.

## Alderley Edge Neighbourhood Plan Budget

July 2018

Ref	Work	Commissioned from	Cost (excl VAT)	Funding Sources			Notes
				AEPC	Locality	Not yet identified	
	Stage 1 Review	Urban Imprint	£5,000	£5,000		Completed and paid	
	Total			£5,000			
	Housing Needs Assessment	AECOM					
	Site Options & Assessment	AECOM					
	Evidence Base and Policy development	AECOM				Equivalent to UI Stage 2?	
	Masterplanning	AECOM					
	Design Incl Design Codes	AECOM					
	Plan Health Check Review	AECOM					
	Stage 2: Create Emerging Policies Document	Urban Imprint	£2,048		£2,048		
	Stage 3: Consultation on Emerging Policies	Urban Imprint	£2,535		£2,535		
	Stage 4: Reviewing Feedback and writing draft plan	Urban Imprint	£5,265	£848	£4,417		
	Stage 5: Regulation 14 consultation	Urban Imprint	£2,145	£2,145			
	Printing and Distribution of consultation documents			£1,200			
				£4,193	£9,000	To 31/3/19	
	Stage 6: Updates following Reg 14 consultation	Urban Imprint	£2,535		£2,535		
	Stage 7: Prepare and submit Reg 15	Urban Imprint	£1,950	£1,131	819		
	Contingency			£3,000			
	Total after 31/3/19			£4,131	£3,354		
	Total Costs		£16,478	£11,669	£12,354	£0	
						Locality funding = £9000 less £4646 already received = £4354	
						Further £8000 available from Locality due need for Site assessment	
						Total Locality funding = £12,354	
						Potential sources of additional funding: AE Institute Trust?	
						Alderley Edge Parish Council?	
						Edge Association?	